

## **Record of Decisions**

### **Learning Management System - contract renewal**

#### **Decision Taker**

Cabinet on 19 March 2024.

#### **Decision**

To approve the cost of £80,190 for the renewal of the Learning Pool contract from 1 April 2024 to 31 March 2026.

#### **Reason for the Decision**

The Learning Management System ensures that the Council has a skilled workforce that can adequately deliver services.

#### **Implementation**

This decision will come into force and may be implemented on 1 April 2024 unless the call-in procedure is triggered (as set out in the Standing Orders in relation to Overview and Scrutiny).

#### **Information**

The Learning Management System is used by Torbay Council staff and external users, such as Schools, Early Years providers, Health and other partners to provide statutory Childrens Services training and other mandatory training for all staff, ensuring that they receive the necessary training in regard to their health and safety, equality and diversity, safeguarding and information governance and security.

The Learning Management System also provides the platform for appraisals and staff development and is key in supporting staff learning and development activities and ensuring that the Council's workforce has access to the training that they need to support them in their job roles.

At the meeting Councillor Jackie Thomas proposed and Councillor Billings seconded a motion that was agreed unanimously by the Cabinet, as set out above.

#### **Alternative Options considered and rejected at the time of the decision**

The alternative option of extending the current contract by 1 year only with no option to extend has been considered however it is unlikely that the procurement process could be completed in this time. Therefore, a new contract for one year including the option to extend by a further year will allow adequate time for the procurement process to be completed.

#### **Is this a Key Decision?**

No

#### **Does the call-in procedure apply?**

Yes

**Declarations of interest** (including details of any relevant dispensations issued by the Standards Committee)

None.

**Published**

22 March 2024

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Leader of Torbay Council on behalf of the Cabinet